



# Waddesdon Village Primary School

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## A Pathway to Excellence

2019

Dear Parents

Off-site visits are an important part of your child's education at **Waddesdon Village Primary School**. We wish to improve the ease with which these visits can take place and with this in mind you will find attached an '**Annual Consent Form**' provided by Buckinghamshire County Council. The form will be sent out every year and will need to be completed, signed by yourself and returned by early September. This will be a more administratively efficient process and reduce the number of consents you are asked to return.

By signing the '**Annual Consent Form**', you will be giving permission for us to take your child off the premises on school visits within the village and day visits that involve coach travel. These will have been risk-assessed by staff and will be of a low-risk nature.

Any 'adventurous activities' such as camping, canoeing and high ropes courses – will require your additional consent. (The full list of adventurous activities can be found on our school website [www.waddesdonprimary.com](http://www.waddesdonprimary.com) under Buckinghamshire Requirements and Guidance for Educational Visits.) You will also be asked for additional consent for Residential Visits (those involving overnight stay).

For visits included in the annual consent form, we will send you a letter to inform you when we plan to take your child off the premises but you will not be required to send back a consent form. Each of these letters however will ask you if there have been any changes in your child's medical needs or other relevant issues about the welfare of your child since you completed the annual consent. It is of the utmost importance that you keep us informed of any changes, so we are prepared when we go off-site.

If the visit is within the village you may only be given 24 hours' notice of the visit. This is to allow us to make the most of any good weather learning opportunities that arise.

**Please return the attached form as soon as possible** which will enable your child to take part in the visits described during the school year.

If you should have any questions please do not hesitate to ask.

Kind regards

Educational Visits Co-ordinator

